

OPEN MINUTES

Date: September 17, 2025

Location: Zoom

In Attendance:

Karen Redman	Vice Chair
Jim Schmidt	Member
Tony Giovinazzo	Member
Karen Quigley-Hobbs	Member
Doug Craig	Member
Sandy Shantz	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant
Hank Zehr	Police Services Advisor

Regrets:

Ian McLean	Chair
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1.0 Meeting Called to Order

Vice Chair Redman called the meeting to order at 8:30 a.m.

2.0 Motion to Go Into Closed Session

Moved by K. Quigley-Hobbs

Seconded by J. Schmidt

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by T. Giovinazzo

Seconded S. Shantz

That the Board reconvene at in Open Session.

Carried.

4.0 Territorial Acknowledgement

5.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

6.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

7.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

7.1 Confirmation of Minutes: August 20, 2025

7.2 2025-317: YTD Police Service Board Operating Expenses

7.3 2025-321: Neighbourhood Policing Q2 and Semi- Monthly Statistical Reports notes

7.4 2025-322: WRPS Communications Centre Q2

7.5 2025-323: Frontline Call Reduction Strategies Q2

7.6 2025-324: Mental Health Alternative Response Q2

7.7 2025-339: Special Investigations Unit (24-OSA-396)

7.8 2025-310: Board Policy #112

That the Waterloo Regional Police Service Board approve policy #112 as presented in report 2025-310:

Board Policy 112: Public Complaints Pursuant to Section 107(c) and (d) of the *Community Safety and Policing Act, 2019*.

7.9 2025-334: Pre Budget Approval for 2026 Vehicle Procurements

That the Waterloo Regional Police Services Board approve the pre-budget procurement of fifty-three (53) vehicles for an estimated value of \$3,580,000.00 scheduled for replacement with funding from the Vehicle Reserve.

Moved by D. Craig

Seconded by J. Schmidt

That the Consent Agenda including the Open Session Minutes of August 20, 2025 and Reports 2025-317, 2025-321, 2025-322, 2025-323, 2025-324, 2025-339, 2025-310, and 2025-334 be approved as presented.

Carried.

8.0 Business Arising from the Minutes

There was no business arising from the Minutes.

9.0 Correspondence

9.1 Email from J. Pearson

10.0 Police Service Board Report

There was no Police Service Board Report.

11.0 Chief of Police Reports

11.1 2025-319: Quarterly Use of Force Statistical Report

H. Siddiqui and Insp. Lewis presented report 2025-319 for information.

11.2 2025-320: WRPS Intelligence Notes Q2

H. Siddiqui presented report 2025-320 for information.

11.3 2025-314: Fees and Charges Bylaw Review

B. Reniers presented report 2025-314. Changes were outlined and will be communicated with the public through various channels and partnerships.

Moved by K. Quigley-Hobbs

Seconded by D. Craig

That the Board approve and pass the attached By-law 25-01, being a by-law to establish fees and charges for certain services and to repeal By-law 23-01, effective January 1, 2026.

Carried.

11.4 2025-326: Closed Circuit Television (CCTV) and Automatic License Plate Reader (ALPR) Project Update

Deputy Chief Davis presented report 2025-326 for information. Progress was shared for the CCTV and ALPR Project. A virtual public information session will be hosted by WRPS in early November to answer any questions the community members may have.

11.5 2025-338: Community Safety and Well Being Plan Update: Addressing Mental Health and Addiction

H. Siddiqui presented report 2025-338 for information, summarizing the work

completed by the System Transformation Team as part of the Community Safety and Wellbeing Plan.

12.0 Monthly Chief of Police Report (Verbal)

Chief Crowell provided a monthly update, highlighting various investigations such as a robbery involving an abduction in Cambridge.

Chief Crowell congratulated the Youth in Policing graduates. He also noted the progress of the N-G-911 project.

13.0 New Business

There was no New Business.

14.0 Future Agenda Items

There were no Future Agenda Items.

15.0 Information Items

15.1 Upcoming Public Input Sessions on Budget: Sept 29th and Oct. 27th

16.0 Adjournment

Moved by J. Schmidt

Seconded by S. Shantz

That the meeting be adjourned at 12:38 p.m.

Carried.

Original Signed By I. McLean

Board Chair

Original Signed By M. Martin

Executive Assistant