



WATERLOO REGIONAL
POLICE SERVICES
BOARD

OPEN MINUTES

Date: August 20, 2025

Location: Zoom

In Attendance:

Ian McLean	Chair
Karen Redman	Vice Chair
Tony Giovinazzo	Member
Karen Quigley-Hobbs	Member
Doug Craig	Member
Mark Crowell	Chief of Police
Jennifer Davis	Deputy Chief
Eugene Fenton	Deputy Chief
Meghan Martin	Executive Assistant

Regrets:

Jim Schmidt	Member
Sandy Shantz	Member

1.0 Meeting Called to Order

Chair McLean called the meeting to order at 8:31a.m.

2.0 Motion to Go Into Closed Session

Moved by D. Craig

Seconded by K. Quigley-Hobbs

That the Board Convene in Closed Session to discuss matters that it is of the opinion falls under Section 44 of the Community Safety and Policing Act.

Carried.

3.0 Motion to Reconvene in Open Session

Moved by D. Craig

Seconded K. Quigley-Hobbs

That the Board reconvene at in Open Session.

Carried.

4.0 Territorial Acknowledgement

5.0 Declarations of Pecuniary Interest under the Municipal Conflict of Interest Act

There were none were declared.

6.0 Closed Session Recommendations (if any)

There were no Closed Session recommendations.

7.0 Delegations

7.1 Lorraine Grenier

L. Grenier delegated to the Board regarding ongoing safety concerns in the Victoria Park and Gaukel Block areas, as well as the Safer Municipalities Act, 2025.

8.0 Consent Agenda Items

Items on the Consent Agenda can be approved in one motion. Prior to the motion being voted on, any member of Board may request that one or more of the items be removed from the Consent Agenda and moved to the regular part of the agenda.

8.1 Confirmation of Minutes: June 18, 2025

8.2 2025-269: OAPSB Annual Conference

8.3 2025-271: Letters of Appreciation Statistics January- June

8.4 2025-278: Administrative Review SIU 25-OCI-032

8.5 2025-280: Motorola Managed Services Contract P25 Voice Radio

That the Waterloo Regional Police Services Board accept the quote of Motorola Solutions Inc. (Motorola) for the Managed Services for the P25 Voice Radio System for the Waterloo Regional Police Service (WRPS) for a period of five (5) years commencing August 1, 2025 and expiring July 31, 2030, in the estimated amount of \$5,626,303 plus all applicable taxes as set out in report #2025-280 dated August 20, 2025; and

That the Board authorizes the Chief Purchasing Officer to enter into any necessary agreements in form and content acceptable to the Board's lawyer.

8.6 2025-288: Summary of Procurement Awards Q2

8.7 2025-287: Pre-Budget Approval for 2026 Ford Canada Vehicle Procurements

That the Waterloo Regional Police Services Board approve the pre-budget procurement of fifteen (15) Ford Canada vehicles for an estimated value of \$1,439,000.00 with thirteen (13) being scheduled for replacement with funding from the Vehicle Reserve and two (2) being additional units in 2026 funded by the Police Regional Development Charges Reserve.

8.8 2025-300: Auxiliary Resignations

That the Waterloo Regional Police Service Board discontinue the designations for the following Waterloo Regional Police Service (WRPS) Auxiliary members who have resigned or retired from their positions.

Auxiliary Members:

- 1. Nathaniel ROBB**
- 2. Jerry YOUNG**
- 3. Brianna BETTRIDGE**
- 4. Nick TOWES**
- 5. Tiago FERNANDES**
- 6. Anup KAUR**

8.9 2025-301: Special Constable Appointment (WLU)

That the Waterloo Regional Police Services Board approve the following Special Constable appointments pursuant to Section 92 of the Community Safety and Policing Act:

Wilfrid Laurier University Special Constables:

- 1. Corey ROSS**
- 2. Jaimee JEFFRIES**

8.10 2025-302: WRPS Special Constable Reappointment

That the Waterloo Regional Police Services Board approve the following Special Constable reappointment pursuant to section 92 of the *Community Safety and Policing Act, 2019*, and subject to the restrictions and conditions set out in the certificate of appointment attached to this report:

Waterloo Regional Police Service Special Constable:

- 1. Samantha JEFKINS**

Moved by D. Craig
Seconded by K. Redman

That the Consent Agenda including the Open Session Minutes of June 18, 2025 and Reports 2025-269, 2025-271, 2025-278, 2025-280, 2025-288, 2025-287, 2025-300, 2025-301 and 2025-302 be approved as presented.

Carried.

9.0 Business Arising from the Minutes

There was no business arising from the Minutes.

10.0 Correspondence

10.1 Written Material Received from L. Grenier

11.0 Police Service Board Report

There was no Police Service Board Report.

12.0 Chief of Police Reports

12.1 2025-268: Strategic Business Plan 2024-2027 Progress Report #3

A. Franceschini presented report 2025-268 for information. Planning and progress updates for the Strategic Business Plan 2024-2027 were outlined.

12.2 2025-274: June 2025 Financial Variance Report

K. Hand presented report 2025-274 for information. Vice Chair Redman asked about the drivers for overtime. K. Hand and Chief Crowell explained the function of the Overtime Working Group that's dedicated to analyzing overtime and staffing pressures (particularly in front line roles and Investigative Services).

12.3 2025-275: Police Reported Crime Statistics in Canada, 2024

E. Vandahl presented report 2025-275 for information. Police-reported crime reflects many factors that extend beyond the rise in criminal activity, such as the community's trust in reporting to police.

12.4 2025-296: 2025 Canada Day Operational Report

Inspector Mulholland presented report 2025-296 for information. Canada Day events Region-wide resulted in 25 charges laid and 52 calls for service. Total police costs for Canada Day events were \$85,750. Vice Chair Redman acknowledged the contributions of the bylaw officers, as well as WRPS' ability to be fluid in responding to an evolving event involving a large gathering of people.

12.5 2025-272: Community Safety and Well Being Feature: IPV / GBV Hub Model Service Delivery

Inspector Mathias presented report 2025-272 for information, providing an analysis of rates of victimization associated with intimate partner violence

and gender-based violence in municipalities using a hub model of service delivery versus municipalities using a de-centralized approach. Chair McLean questioned the impact of reporting on the data. Chief Crowell stated that an increase in reporting is an indication of successful public education initiatives, with the right systems and organizations in place to build out the approach.

13.0 Monthly Chief of Police Report (Verbal)

Chief Crowell highlighted various investigations happening at WRPS. The Commercial Motor Vehicle safety blitz resulted in 280 inspections. WRPS has partnered with 529 Garage to assist with bicycle loss and theft.

The annual WRPS Backpack Challenge exceeded its goal of 5000 backpacks, gathering 6000 in total for the community's kids as they return to school.

14.0 New Business

There was no New Business.

15.0 Future Agenda Items

There were no Future Agenda Items.

16.0 Information Items

16.1 Upcoming Public Input Sessions on Budget: Sept. 29th and Oct. 27th

17.0 Adjournment

Moved by D. Craig

Seconded by T. Giovinazzo

That the meeting be adjourned at 12:30 p.m.

Carried.

Original Signed By I. McLean

Board Chair

Original Signed By M. Martin

Executive Assistant